MyAudit Tutorial
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Why is “MyAudit” Helpful?

The MyAudit Resource on the student portal is one of the most under-utilized resources that UC Merced offers. This resource can help you register for classes that will count toward satisfying your degree requirements. More often than not, your MyAudit can save you many trips to an advisors office and serves as a way for you to track your academic progress at UC Merced. Not only can you run an audit for your intended major, but you can also run one for a “What-if” major to see if what you have been taking would count if you were to change majors.

How to use your “MyAudit” resource

1. Log onto your portal via “my.ucmerced.edu”
2. Find the Student Services section -> Click “My Audit”
3. Click “Submit an Audit”

a. *For your intended degree -&gt; Under “My Current Program” Click on “Run Audit”.*
b. *For “What-if Analysis” in order to track your progress at obtaining a degree other than the one you have declared, press “What-id” -> Select your College/School, degree, major and catalog year. Then click “Run Analysis”.

10 Click “ViewSubmitted Audits”; after refreshing the page (This can sometimes require multiple attempts at refreshing the page) your submitted audit(s) link(s) should appear.

11 Click on your submitted audit link -> a new window will open with graphs at the top followed by several expandable tabs containing the required courses for your degree seeking process. The graphs provide a snapshot of your progress regarding hours fulfilled and GPA.

12 You can expand all the tabs by clicking “Open all Sections” and consequently close them all back up by clicking “Close all Sections”.

13 The first section contains details about your status for satisfying the “Minimum Unit Requirement”. This section includes the hours you have earned, hours that are in progress and hours needed to earn in order to obtain your intended degree (or “what-if” degree); this is followed by the cumulative GPA requirement, the residency requirement and the UC Merced Requirements; all three of which are required of every undergraduate enrolled at the university.

14 The second section is the “School Requirements”. This will differ depending on the major for which the audit was run. This includes the lower division and upper division coursework that is required by the school in order to obtain your intended degree. If you have satisfied a requirement it will be listed in blue and include the grade that was earned in the course. If a requirement is unsatisfied, you may have one option or several options to choose from in order to satisfy it; they should be listed in black.
Next is the “**Major Requirements**” section. This is one of the most helpful resources you have to determine what classes to take in order to receive a specific degree. It is specific to the degree for which you submitted the audit and will list what courses you can select from to satisfy the necessary major requirements.

**Natural Science School Requirements**

**Chemistry Major Requirements**

All courses must be completed with a C- grade or better

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15 A **Reminder**: Not all courses are offered each semester, meet with your advisor to map when you should take each course based on when they are offered.

16 If you are seeking a major that has an emphasis...its course requirements will be listed in an additional section.

17 If you have completed coursework that does not satisfy any requirements of your intended major... they will be listed in the “**Additional Coursework**” section.

18 If you have withdrawn from any course... it will be listed in the “**The following courses do not apply toward a degree**” section.